



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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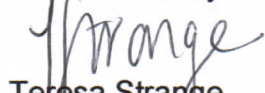
Web: www.melkshamwithout.co.uk

Tuesday 11th July 2017

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 17th July 2017, at 7.00pm at Crown Chambers, 7 Market Place, Melksham, SN12 6ES** to consider the agenda below.

Yours sincerely


Teresa Strange,
Clerk

AGENDA

1. **Welcome, Announcements & Housekeeping**
2. **To receive Apologies and consider approval of reasons given.**
3.
 - a) To receive **Declarations of Interest**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
4. **Standing Orders:**
 - a) To approve draft Standing Orders for 2017/18 (*stood adjourned for adoption from June Full Council meeting*)
 - b) To receive approved Financial Regulations for 2017/18
5. **Public Participation**
6. To approve the **Minutes of the Full Council meeting held on 19th June**
7. **Planning:**
 - a) To approve the Minutes of the **Planning Committee** meeting held on 3rd July
 - b) To formally approve Planning Committee **Recommendations**
 - c) To note Wiltshire Council correspondence re: **Introduction of Electronic Planning Consultations**
 - d) **Melksham Neighbourhood Plan:**
 - i) To note list of sites being assessed by AECOM (13th July)
 - ii) To approve revised Terms of Reference for Melksham Neighbourhood Plan Steering Group

Serving rural communities around Melksham

- iii) To approve new application for designated area to encompass changes from Boundary Review on 1st April 2017

8. Staffing & Resources:

- a) To approve the Minutes of the **Staffing & Resources Committee** meeting held 26th June
- b) To formally approve Staffing & Resources Committee **Recommendations** (excluding Bowerhill Villager copier recommendation)
 - i) To consider replacing Council photocopier with Bowerhill Villager's photocopier
 - ii) To agree Clerk's pattern of working hours in relation to paid leave (Min 118/17b)
- c) To receive update on current Recruitment process

9. Finance:

- a) To note **Receipts and approve Payments & Bank Transfers**
- b) To note Unity Bank Pre Paid card now operational
- c) To approve quotation for new noticeboards (outstanding from Finance Committee)

10. Play areas & Playing Fields :

- a) To approve quotation for trimming overhanging trees in Berryfield Play Area
- b) **Hornchurch Road Play Area:**
 - i) To note that play area re-opened Fri 7th July
 - ii) To note ownership details confirmed by HM Land Registry
 - iii) To note correspondence from Persimmon Homes & Wiltshire Council re legal transfer
 - iv) To approve specification and quotation for refurbishment works
 - v) To consider investigating feasibility of Teen Shelter in public open space
- c) To note planned free summer activities on Parish Council owned Playing Fields
- d) To consider fees for Sports Field season booking
- e) To consider resident's request for skate/bike facility in Bowerhill
- f) To note that there are no "free to use" tennis courts in Wiltshire on permanent basis
- g) To note new Heritage Lottery Fund report that "Parks risk falling further into neglect"

11. Data Protection:

- a) To note new General Data Protection Regulation (GDPR) from 25th May 2018
- b) To consider forming Data Protection Working Party to work towards ensuring compliance to new legislation

12. Wiltshire Online:

- a) To note Wiltshire Council Briefing Note: Wiltshire Online Programme (Overview)
- b) To consider correspondence from Hankerton Parish Council requesting feedback on Wiltshire Rural Broadband rollout process

13. Flood Prevention:

- a) To receive verbal report following **Operational Flood Working Group** 12th July
- b) To note temporary footpath diversion on Right of Way MW85 Westlands Lane substation to allow flood protection work to be undertaken by National Grid (6 months)

14. To consider suggested funding contribution levels for Parish Councils to CATG (Community Area Transport Group) schemes

15. To receive report following Community Safety Group Partnership meeting and consider request for opposition to Police request to Beanacre Community Speedwatch Group to undertake fewer sessions

16. To note any update on **Melksham Health & Wellbeing Campus** following Wiltshire Council Full Council meeting on Tuesday 11th July and/or Melksham Area Board on Thurs 13th July

17. Community Projects/Partnerships:

- a) To consider attending and supporting stakeholder meeting re **Shaw School revised Travel Plan**
- b) To consider appointing representative(s) to Melksham Town Council **Gateway Signage Working Party**
- c) To receive report on CAWS event Sat 8th July "**Picnic & Music @ The Beeches**"
- d) To note results and Judge's comments on **Best Kept Village Competition**
- e) To note invitation to **Wiltshire Air Ambulance AGM** Weds 26th July 7pm at Melksham Football Club
- f) To note invitation to **Wiltshire VCSE** (Voluntary, Community and Social Enterprise) Forum Fri 8th Sept 9.30 to 2pm at Devizes Corn Exchange
- g) To note invitation from Melksham & District Seniors Forum to **Age Friendly Workshop** on Mon 21st August 2-4pm at Melksham Town Hall
- h) To receive verbal report following attendance at Trowbridge Mosque Open Day and West Wiltshire Multi-Faith Group session
- i) To consider lobbying local MP re: flexibility on school funding locally